



Learning & Onboarding Guide:

Payment Options



Payment Options

Ad Astra offers multiple secure payment solutions designed to accommodate our international partner network and their clients. We understand that our agencies operate across different banking systems and jurisdictions. For this reason, we provide flexible and compliant payment methods.

At the checkout page, please select the payment option most suitable for your booking and payment method.

Ad Astra offers three payment routes:

- If your agency has an available deposit balance, and you wish to use it for the booking:

→ Please select **“Deposit Payment.”**

The system will automatically deduct the payable amount from your available balance.

- **Internationally Issued Cards**

For cards issued outside of Russia, please select:

→ **Stripe (Visa / Mastercard / American Express)**

This option supports internationally issued cards and ensures secure real-time processing via our certified payment gateway.

- **Cards Issued in Russia**

For cards issued in Russia, please select:

→ **Ad Astra Payment Method**

This option is specifically arranged to accommodate Russian-issued cards that may not be processed via standard international gateways due to banking restrictions.

- For **Bank Transfer**, please contact the Ad Astra team to receive official payment instructions and invoice details.

Internationally Issued Cards Payment



The screenshot shows a payment interface with two main options at the top: a black button with the Apple Pay logo and a green button with a play icon and the word "link". Below these is a horizontal line with "OR" in the center. Underneath is the "Contact information" section, which includes an email input field containing "elizavetakovale..." and a "Continue with Link" button. The "Payment method" section has a radio button selected for "Card" (with a card icon) and another for "Apple Pay" (with the Apple Pay logo). The "Card" section includes a "Card information" sub-section with a card number input field (1234 1234 1234 1234), a "MM / YY" field, a "CVC" field, and icons for Visa and Mastercard. Below this is a "Cardholder name" input field with the placeholder "Full name on card" and a "Country or region" dropdown menu currently set to "United Arab Emirates". At the bottom of the form is a large, dark brown "Pay" button. Below the button, it says "Powered by stripe" followed by links for "Terms" and "Privacy".

If you select **Stripe – International Card** at checkout, a secure payment window will open.

This window is powered directly by Stripe and is used for processing non-Russian issued cards.

Please fill in all required fields. If Apple Pay is available on your device, you may select it instead of manually entering card details. Complete the booking and payment by clicking "pay".

Cards Issued in Russia



If you select **Ad Astra Payment System** for cards issued in Russia, a payment selection window will open. In this window, you will be able to choose the processing bank.

AlfaBank supports:

- Card payments (Russian-issued Visa / Mastercard / MIR)
- Alfa Pay
- SBP (System of Fast Payments)
- T-Pay
- Sber Pay

Credit Europe Russia Supports:

- MIR
- SBP
- Visa / Mastercard (Russia-issued)

Bank Transfer Payment (For Advance Bookings)



Bank transfer is available for bookings made in advance and is processed via your **Agency Deposit balance**. Please follow the steps below carefully.

Payment options

Pay total now
AED616.17
Retail price

Pay later
Pay AED92.43 now, AED523.74 later
The deadline to pay the deferred amount is Sunday, June 28, 2026

Payment system

Deposit Payment
Balance: AED92,723.57
US\$25,248.08 estimated

Powered by stripe VISA MASTERCARD
+AED19.88

AD ASTRA
+AED19.88

Step 1 – Select Payment Structure

At checkout:

1. Select **Pay Later**
2. Select **Deposit Payment** under Payment System

This will allow the booking to remain pending while the transfer is arranged.

Step 2 – Request Bank Details

After selecting Pay Later + Deposit:

→ Contact the **Ad Astra team**

Our team will provide:

- Official invoice
- Bank details
- Payment instructions

Step 3 – Transfer & Balance Update

Once we receive your bank transfer:

- We will manually increase your **Agency Deposit Balance**
- You will be notified once the balance is updated

Bank Transfer Payment (For Advance Bookings)



Booking reference	Surname	Limit date	Pending to pay (Client)	Agency comission	Pending (Agency)
ADA-73	kovaenko	05/01/2026 03:30 (GMT+04:00)	898.86	AED0.00	898.86

Step 4 – Complete the Pending Payment

After your balance has been updated:

- Open **My Profile**
- Go to **Pending Payments**
- Locate the booking that requires balance closure
- Click the **orange credit card icon**
- The payment page will open, showing your updated deposit balance.
- Select **Deposit Payment**

Complete the booking

The amount will be deducted from your deposit balance.

Important Notes

- Bank transfer is available only for advance bookings.
- Booking confirmation is finalized once the balance is fully settled.
- Please ensure transfer reference includes booking reference number.

Second payment

You have already paid: **AED0.00**

You still have to pay: **AED898.86**

Payment limit date 05/01/2026

Payment system

- ✓ **Deposit Payment**
Balance: AED92,631.14
US\$25,222.91 estimated
- Stripe Checkout
- AD ASTRA



AD ASTRA

Crafted Journeys. Cultivated Community.