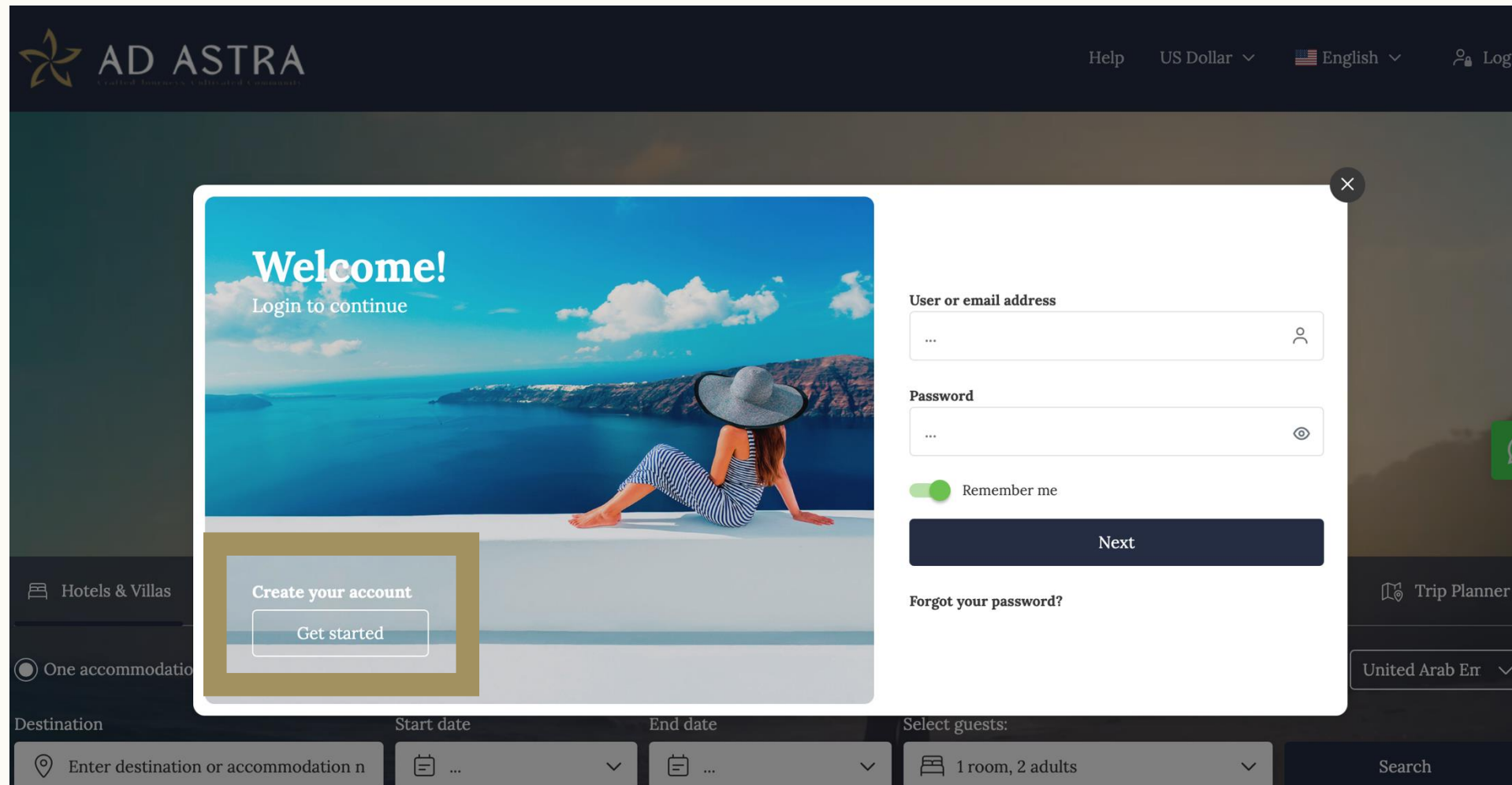




Learning & Onboarding Guide:

Registration flow

Step 1. Registration



Press **Login** on the main page. A pop-up window will open where you can either sign in or create a new agent account. To register, click “**Create your account**” → **Get started**.

Step 2. Filling the Registration Form



Sign up

I'm from an agency

I'm a new agency Existing agency

Agency data

Agency name *

Address * Postal code *

City * Province

Region Country *

Document number * Phone number *

Contact person name * Contact person last name *

Email * Repeat email

Billing email * Repeat billing email

After selecting **Create your account**, the registration form will appear.

Please fill in all required agency and contact details to proceed.

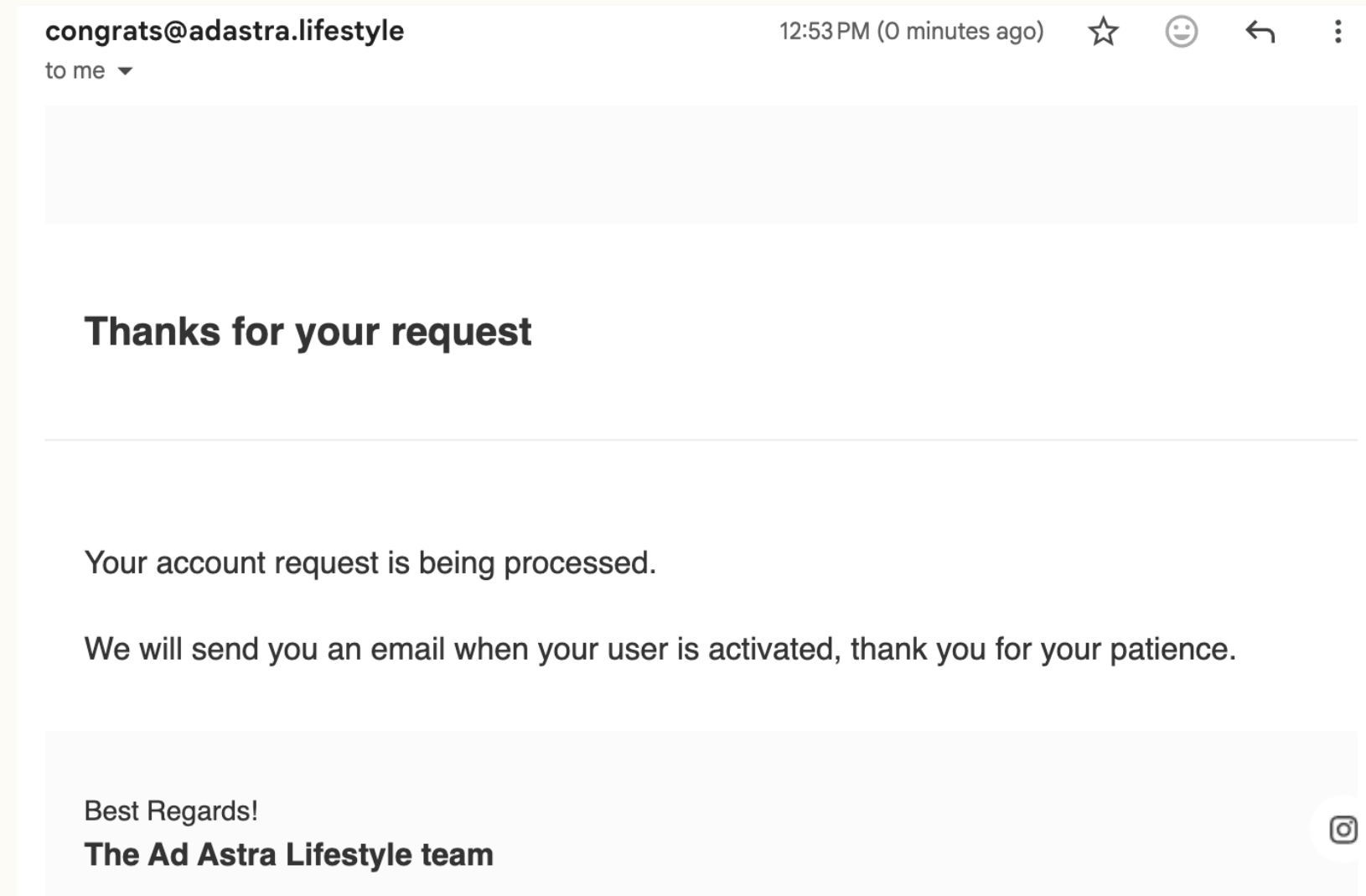
For the **document number section**, enter your **company's official registration number**, as shown on your Trade License or Certificate of Incorporation.

This number is used to verify your agency as a legal entity.

Once all mandatory fields are completed, continue to the next step.



Step 3. Request Received



After submitting the registration form, you will receive a confirmation email.

It means your request has been received and our team is reviewing your details.



Step 4. Account Activated



Welcome Liza

Your account is now activated

Username:

elizavetatestastra@gmail.com

We are the most Dynamic planning tool in travel! Get ready to start planning your trip based on your interest, budget and travel preferences. To get you started, we have put together a few sample packages that you can customize online as you wish.

Start now!

Once your account is approved, you will receive a final confirmation email.

This message will inform you that your profile is now activated and ready to use.

You can now sign in using the **username and password** you created during registration.



AD ASTRA

Crafted Journeys. Cultivated Community.